

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on September 5, 2018 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 1:34 pm

PRESENT:	D. Allen, Chief Administrative Officer	City of Courtenay
	R. O’Grady, Director of Engineering	City of Courtenay
	T. Kushner, Director of Public Works Services	City of Courtenay
	S. Ashfield, Municipal Engineer	Town of Comox
	R. Kanigan, Chief Administrative Officer	Town of Comox
	R. Dyson, Chief Administrative Officer	CVRD
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	J. Warren, General Manager of Corporate Services	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	Z. Norcross Nu’u, Engineering Analyst	CVRD
	A. Baldwin, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the September 2018 Comox Valley Water Management Advisory Committee management report. The management report has been updated.

Minutes

The committee reviewed the minutes of the August 2, 2018 Water Management Advisory Committee and no errors or omissions were noted.

Draft staff report: Comox Valley Water Treatment Project – Request for Proposals

C. Gore, Manager of Capital Projects, CVRD, joined the meeting via telephone at 1:36pm. K. La Rose provided an overview of the above-noted report. The committee discussed the qualitative elements in a tie-breaker situation and the value of including the facility aesthetics element. A suggestion was made that measurable elements be considered such as environmental footprint and the committee agreed to present this additional criteria to the consultant. C. Gore provided the rationale for incorporating the qualitative elements in the evaluation of a tie-breaker situation. If a tie-breaker situation is triggered, the evaluation team will still consider the price differences against the qualitative differences.

R. Dyson entered the meeting at 2:00 pm.

C. Gore left the meeting at 2:02 pm.

Utilities Governance Project

This item was discussed during the Sewage Management Advisory meeting.

Water consumption report to July 2018

The committee reviewed the consumption report. No concerns were raised.

Confidential Material

The committee discussed confidential material at 2:04 pm and resumed its open session at 2:26 pm.

Municipal Service/Project Updates

No municipal updates were provided.

GENERAL:

The next Water Management Advisory Committee meeting will be held on October 4, 2018 commencing at 9:00 am in the Comox Valley Regional District boardroom.

TERMINATION:

The meeting terminated at 2:27 pm.

Recorded by:

Certified correct:

A. Baldwin
Legislative Services Assistant

M. Rutten, P. Eng.
General Manager of Engineering Services